

Dear Haddon Heights Parents/Guardians and Haddon Heights Staff:

The Haddon Heights School District will offer two half-day preschool disabled classes with opportunities for inclusion of typically developing general education students for the 2017-2018 school year. The goal of the program is to bring together special needs children with their typically developing peers in a collaborative classroom environment. Students will experience a variety of early reading and math concepts, language development, fine and gross motor skills and social skills. The curriculum used in this program is based on best practice in early childhood education. There is a certified teacher and an instructional aide assigned to each class.

Preschool sessions will be held at the Atlantic Avenue Elementary School. Each session will last 2 hours and 25 minutes per day, five days a week based on the district calendar. The cost for the program is \$2,500 for the year. In order to be considered for admission into this program (as a general education student), there are five requirements that must be met:

- Families must be residents of Haddon Heights and or employees of the Haddon Heights School District.
- Families must be willing to accept placement in either A.M. or P.M. session.
- Students must be three or four years of age on or before October 1, 2017. Students eligible for entrance into kindergarten in September 2017 will not be considered for enrollment in the preschool program.
- Students must be toilet trained.
- Students must have up-to-date immunizations.

If you are interested in enrolling your non-classified child in one of our classes, please fill out the application, and return it before Thursday, March 16, 2017 to:

Haddon Heights School District, Child Study Team  
316-B Seventh Avenue  
Haddon Heights, NJ 08035.

Tracking numbers will be assigned for each applicant by district personnel as each application is received. District personnel will assign students to a 3 or 4 year old class, based on the October 1<sup>st</sup> cutoff.

Lotteries will be held on Friday, March 17, 2017 to determine entry into the program. One lottery will be held for staff and the second lottery will be held for non-staff residents, for each age group. A maximum of four general education students total (staff and non-staff members combined) will be accepted for each age group. The number of general education students accepted will be based upon the special education student enrollment. An equal number of students will be identified for both staff and non-staff residents unless one group does not have enough applicants. If the number of spots is greater than the number of applicants, for either staff or non-staff residents, the spot can be transferred to either group (as warranted) before the lottery selection process.

Parents/Guardians interested in having their child attend a second year in the HH preschool program will automatically be enrolled with a completed application as outlined.

Applicant families will be notified of their status and if accepted, class placement, by mail following the lottery, no later than Friday, March 24, 2017. Those offered enrollment will receive a Registration Packet that must be completed and returned by Friday, April 28, 2017. Failure to return the packet by the deadline shall constitute a declination of enrollment. Applicants not initially offered admission will receive written notification and will be assigned a spot on the waiting list, based upon their lottery drawing sequence. Openings subsequently arising shall be filled from the waiting list in the order determined by the lottery.

If you have any questions or need further information, please call Pam Driver at (856) 547-1322 X2000.